

Application for Financial Contribution to Attend Conference or Workshop

Applicant Information			
Last name		First name	
Address		City/Town	
Postal Code	Phone number	Email address	
Parish name and town			
Conference or Workshop Information			
Name of Conference or Workshop			
Name of host organization			
Location		Registration cost/fee \$	
Dates/number of days		Will you attend ☐ All days ☐ ____ days	
Current church participation			
I am currently involved in my parish and/or the archdiocese in the following ministries and/or organizations:			
Benefits of participating in Conference or Workshop			
I and my parish would benefit from participation in the conference because:			
Contribution sought			
Travel and other expenses			
I will travel by ☐ air ☐ personal vehicle ☐ other: _____			
I will stay ☐ at a hotel ☐ with friends or family ☐ other: _____			
I expect the total cost of travel, meals and accommodation to be \$ _____			
Funds available			
I am able to pay \$ _____		Parish contribution (if applicable) \$ _____	
Contribution request			
I am seeking a contribution from the Archdiocese of \$ _____			

 Signature of applicant

 Date

 Signature of parish priest or committee chairperson

 Date

Office Use Only

Recommendation:

☐ Approval \$ _____☐ Refusal

Reasons:

Signature: _____

Date: _____

Signature: _____

Date: _____

Office Use Only

Archbishop's Decision

☐ Approval \$ _____☐ Refusal

Signature: _____

Date: _____