

POLICY 3.1.4 Gifting Policy

As a registered charity with few investments, the Archdiocese and its many parish communities rely heavily on donations from the faithful for their sustenance and vitality. The following policy is to be kept in mind throughout the Archdiocese at all times:

1. Apart from the regular and established special collections that are taken up in the church, there is to be no special collection taken up among the faithful without the express permission of the archbishop.
2. Whenever the source of a donation is unclear or suspicious, the pastor and/or the Archdiocesan Financial Administrator must seek to establish its source to assure that the donation has not been ill conceived.
3. No donation is to be accepted by the Archdiocese or any of its parish communities for the express purpose of passing that donation to a third party organization.
4. All donations or gifts to the Archdiocese or to any of its parishes which are not made for an approved and designated purpose must be unencumbered.
5. Gifts made for an approved and designated purpose must be recorded in a parish register set up specifically for that purpose. The Archbishop must give approval for the gift and its designated purpose before the parish may accept it. Real property and real estate gifts **cannot** be accepted if there is a designated purpose for the gift.
6. All donations and bequests of real estate made to entities within the authority of the Archdiocese are made directly to the Archdiocese, to be held and administered by the Archdiocesan Finance Office. Any allocation of the benefits of such real estate gifts to these entities is solely at the discretion of the Archbishop.

Also refer to Policies:

No. 3.3.2 Extra Diocesan Collections & Solicitations

No. 7.1 Gambling Policy

Accepted by the College of Consultors on 02 May 2012

Amended by the College of Consultors on 31 May 2016